

# Online Export Documentation

7 MAY 2020  
10 NOVEMBER 2020  
09:30 - 12:30

E-Z cert is a fast, cost-effective service that allows companies to prepare and certify export documents online. More than 6000 UK exporters use e-z cert to certify their export documentation. It is widely regarded as being the smart way to streamline overseas operations, saving precious time and money. Inaccuracies and mistakes can be quickly rectified without the need to return documents. The online system saves hours and days for time-pressed export companies and freight agents and more importantly registration is FREE.

No set up costs are involved and exporters simply require internet access. Templates are available for the full range of export documents and applications can be copied and edited to ensure accuracy in turn lessening this risk of rejection fees or risk of queries.

## COURSE CONTENT

- > Setting up your account and uploading your signatures
- > Understanding and demonstration of the online facility
- > Creating the various documents
- > Populating the required box information for each document
- > Uploading the required evidence
- > Submitting an application to the Chamber
- > Printing a certified application
- > Differences between express and standard documents

This course is fully interactive with the online system with templates being setup within your account to use back at the office. On-going support is available after the training.

Documents available: EC Certificate of Origin, Arab Certificate of Origin, EUR1, A.TR, Export Invoice, ATA Carnet and other original documents such as Inspection Certificates and Health Certificates etc.

## VENUE

Chamber of Commerce Training Suite,  
Red Rose Court, Clayton Business Park,  
Accrington, BB5 5JR.

## COST

MEMBERS: **£210** + VAT per delegate

NON MEMBER: **£420** + VAT per delegate

\* Buffet lunch included

“I was very happy with the training I received on your Online Documentation course. I was impressed that it was geared especially to our firm and the relevant documents that we present for certification. I believe I gained a much-needed insight as to the purpose and requisitions of each document which I am sure will stand me in good stead moving forward to avoid any delays or repercussions due to inaccurate information.”

PAT RIGBY, Greenbank Technology Ltd

To reserve your place please contact Chloe Platt on **01254 356473** / [international@chamberelancs.co.uk](mailto:international@chamberelancs.co.uk)